

## Elmwood Family Doctors: Patient Participation Group

**Minutes of Patient Participation Group (representing Holmfirth & Meltham Sites) Tuesday 1<sup>st</sup> December 7pm via Zoom**

**Present:** Jane Gledhill (Chair), Dr David Hughes, Sue Johnson, Linda Blanchard, Janet Clapham, Phil Hack, David Brown, Wynn Kemp, Keith Wilberforce, Stephanie Jameson, Sue Cran, Anne Little

**Apologies:** Jill Hayfield, Jane Lockwood, Alan Barlow, Claire Curtiss, Rob Hodgson, Howard Johnston, Les Thomas

	Item	
	<b>Minutes from previous meeting: N/A</b>	
	<b>Introduction</b> Jane welcomed everyone to the meeting and thanked members for their continued support She announced her intention to step down as chair after the March 21 meeting	<b>Members who would be interested in taking the role of PPG Chairperson to let Jane and Sue know</b>
<b>Responsive</b>	<b>Patient Survey</b> – a patient survey has been created using google forms - PPG members reviewed and the following actions were agreed: 1. to add a filter on questions so that patients who had not used a service could answer no or not used 2. to ask why patient had rated practice as they had to get qualitative feedback 3. to add a question regarding the Practice website 4. to change question 9 to “Overall , how would you rate the Practices accessibility during COVID-19” 5. to alter Email address collation settings to not to collect	<b>Sue to update survey in accordance with feedback and bring to next meeting</b>
<b>Safe</b>	<b>Covid vaccination</b> - vaccination clinics will be run at Holme Valley Hospital Maple Ward jointly by practices within the Valleys Primary Care network Holmfirth Tech and Holmfirth rotary club have kindly volunteered to co-ordinate volunteers for signposting patients to the vaccination clinic The government/ NHS have released guidance on a tier system of priority groups	<b>Anyone interested in volunteering their support to get in touch with Holmfirth tech</b>
<b>Effective</b>	<b>Over 50 – 64 Flu clinics</b> <b>2<sup>nd</sup> December at Meltham, 4pm – 5pm (Full)</b> <b>8 &amp; 9<sup>th</sup> December at Holmfirth 4pm – 7pm</b> Patients can book online or by telephoning the Practice as normal  <b>Extended Access</b> - PPG members were asked if they had any feedback for Extended access appointments, members continue to be happy with the range of appointments available.	
<b>Caring</b>	Positive feedback received from PPG members who had used PCN Physiotherapy First services due to acute strains and sprains	
<b>Well – Led</b>	PCN 2020/2021 - to recruit physiotherapists, pharmacists, care coordinators, physician's associates and dietitians. In 2021/22, they will recruit mental health practitioners and paramedics	
<b>12.</b>	<b>Next Meeting : Tuesday 16<sup>th</sup> March 7.00 pm</b>	

