

Elmwood Family Doctors Patient Participation Group

Minutes of the Patient Participation Group (representing Holmfirth & Meltham Sites) Tuesday 4th June 2019 7:00 p.m. at Holmfirth

Present: Jane Gledhill (Chair), Dr David Hughes, Sarah Shepherd, Sue Johnson, Alan Barlow, Linda Blanchard, David Brown, Janet Clapham, Sue Cran, Phil Hack, Jill Hayfield, Wyn Kemp, Anne Little, Jane Lockwood, Claire Sellens.

Apologies; Howard Johnston, Rob Hodgson, Mike Dowling, Stephanie Jameson, Les Thomas

No.	Item	Actions
1.	<p>Apologies and introductions Jane introduced herself as new chair, welcomed new members and asked for introductions from the group. She said that she was pleased to be chairing but also that she was happy for her position to be reviewed after a fixed term. She thanked everyone for coming and for sending the photo pro-forma in to enable the compilation of the PPG members' booklet. Jane explained that the booklet was to allow members to get to know each other, particularly new members, and to understand what members felt were priorities for the group to focus on. She said that she felt that it was important for the PPG to have a focus for the coming year. All agreed that the booklet was a good idea.</p>	<p>Members who have not yet completed a members pro-forma are requested to do so if they are able and to email it to sjohnson@elmwoodfamilydoctors.co.uk</p>
2.	<p>Minutes from previous meeting: agreed.</p>	
3	<p>Matters Arising : 2.2 Extended HUB access hours/services to be advertised 6.1 GP book recommendation 8. Election of new chair 9.1 Practice agreed to cover joining national PPG (N.A.P.P)</p> <p>Members agreed that new seating layout and procurement of new chairs were a great improvement.</p>	<p>Display on surgery screens Display on surgery screen Jane Gledhill elected as new chair Phil Hack to complete joining form for N.A.P.P.and let Sue Johnson know to arrange bacs payment</p>
4.	<p>Network meetings: Feedback to members</p>	
	<p>Phil Hack is member of Patient Reference Group Network - (Greater Huddersfield PPGs). He said the CCG were communicating a lot to the PRGN regarding the way forward for primary care, however the next key agenda item will be the future of hospitals in Kirklees. Jane Gledhill said wider communication of future changes in primary care to patients should be a key focus area for PPG.</p>	<p>Phil to send out the most pertinent updates to members</p>

5.	Updates from the practice – David Hughes	
	<p>Primary care networks David showed video from NHS England website describing aims of Primary care networks. PCNs involve groups of surgeries working collaboratively together to achieve; larger groups of staff sharing their expertise, surgeries which are able to offer extended access & better access to specialist staff for patients. David said a key aim was to integrate care better across sectors i.e. GPs, Locala, Kirkwood hospice & Social Services and to pull appropriate services back into the local community. The Valleys network of which Elmwood is part comprises Honley, Oaklands, Slaithwaite and Meltham Group practice. The network is the right size to be practicable to work together but large enough to achieve economies of scale. The network is led by a GP clinical director: Dr Dill Ashraf who is based at Meltham Group Practice. A member raised the concern that some patients may feel that PCNs will reduce the level of service. David replied that PCN's will not reduce the number of clinicians working in the community but that patients may see other health professionals as well as GP's, which should be advantageous as all groups have differing specialities. The PPG felt that the merger with Meltham village surgery had been very successful in terms of accessing a greater range of appointments. Jane suggested doing a press piece in the Holme Valley news & David said it would have to be done in conjunction with the other practices in the network.</p> <p>Teaching Practice Elmwood has been a teaching practice for many years with four GP trainers supporting GPs, Physician Associates as well as medical and nursing students from local universities. All trainers receive supervision from our team of GP's whether they sit in with students or de-brief more experienced GP Registrars</p> <p>Practice pharmacist Elmwood has recruited a Pharmacist to join the team who will be carrying out pro-active medicines reviews for patients with long term conditions either via telephone or face to face and supporting GPs with regards to hospital discharge medication prescribing. This will allow the GPs to focus more on seeing patients. The pharmacist will work in conjunction with our current pharmacists funded by the GP federation.</p>	
6.	What should we focus on as PPG?	
	<p>Jane Gledhill raised that with only four meetings per year it would be important to have a focus and choose a few aspects of patient concern to move forward with. She handed out some suggestions for discussion. David explained the balance that the practice tries to maintain between advanced and on the day appointments and said ultimately we need to recruit more clinicians - the practice is actively trying to recruit an Advanced Nurse / Clinical Practitioner.</p> <p>With regard to GP referral – most members felt that some travel was accepted by patients to see the appropriate specialist. With e-referral bookings it is possible to enquire whether transport is available at the</p>	Members to reflect on the suggestions and come to the next meeting with their suggestions & preferences with a view to agreeing a focus area for the year.

	<p>time of booking for patients who may be prevented from booking an appointment otherwise. The PPG felt discussion of feedback from friends and family tests & complaints and lessons learnt had been useful previously. Developments in end of life care - David confirmed that this was a current focus area for the Valleys network who are working closely with Kirkwood hospice to identify where improvements can be made. Social prescribing - members felt that this an emerging opportunity and would be good to focus on raising patient awareness of the opportunities available via Community Plus. Community Plus is supporting our network and visits the surgery every two weeks - they can see patients through self or GP referral. They assist anyone who feels they would benefit from joining a group: which enables them to be more physically active and get out more, by identifying opportunities from their database of support groups. Social prescribers can even accompany the patient on their initial visit to the new group. The PPG discussed access to the surgery and identified that MVS surgery fire exits all involve a step</p>	<p>Agreed to make this a future agenda item</p> <p>Practice to consider this as part of fire risk assessment.</p>
<p>7.</p>	<p>Other business</p>	
	<ul style="list-style-type: none"> i. NHS app has been launched to allow patients to access NHS website and their local surgery website via an app which is ideal for use via mobile phone. It involves patients setting up an account which includes the need to upload proof of ID. The app is in its infancy - have ago and let us know what you think. ii. Phil Hack made members aware of the “Looking after Your Neighbours Campaign.” Sarah confirmed that there is a link to the website on Elmwood’s Facebook page. iii. David confirmed recruitment of a new GP – Dr Eloise Collins who will join us in early June. iv. Members raised the issue of lack of representation from Meltham surgery - members were encouraged to use both surgeries to allow them to give feedback on both 	
<p>8.</p>	<p>Next Meeting 3rd September, 2019 at Holmfirth 7pm at Holmfirth surgery. (Then 3rd December at 7pm)</p>	